After School Club Procedures

We are happy to take ad hoc bookings for after school club but we have ongoing issues with parents not informing us that a place is required. This can be distressing for children who are expecting to go home and are sent to club, it is also very confusing for our staff.

In addition to this we have problems when we have a booking but the child is collected from school without informing the office, this leads to safeguarding concerns as we then have to make enquiries around the school to ensure that the child is safe.

Late collection is a significant problem. We understand that there will be occasions when things happen and people will be late – please call us and tell us so that we can reassure your child. Our late collection policy is overleaf. We appreciate that calling social services may seem extreme but this is what may happen if we cannot get hold of anyone on your child’s contact list. Please feel free to add extra contact numbers to your child’s record, we suggest that parents might like to work cooperatively and give each other’s numbers (with permission) as an extra layer of security. It is stressful for both children and staff when parents are late and we are unable to contact them.

Before 4.00pm please use the school number: 01457 852611

After 4.00pm please use the after school club mobile: 07514224161

We believe that we have the cheapest and most flexible after school care in the area, please respect this and contact us with bookings, updates and changes. With your help we can ensure that your child has the best possible experience in club.